

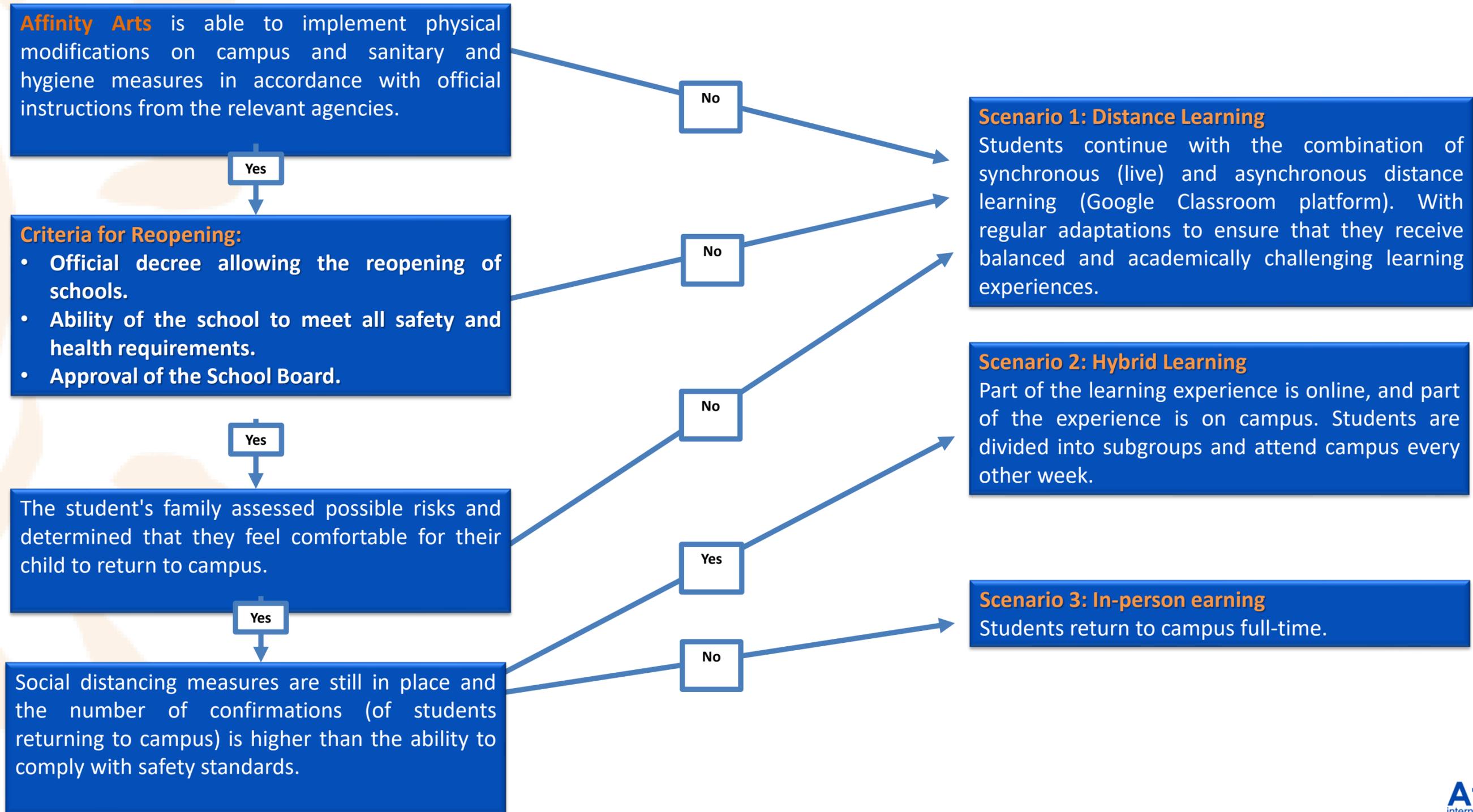
Affinity Arts Campus Manual





AMOR UNIAO RESPONSABILIDADE FAMILIA PROXIMO CORTESIA
AFFINITY SABEDORIA APRENDER HONRA
AJUDAR ACREDITAR ARTS EXCELENCIA GRATIDAO

Scenarios



Academic Aspects

“When disruptions happen, we often speak of restoring a sense of normalcy for children. Yet even small children understand that there is nothing normal about our current global situation. In refugee settings, we find that children who learn about histories of conflict and reasons for their displacement are better able to cope with uncertainty, to learn, and to plan for the future. To thrive in the face of current and likely longer-term school disruptions, children need to understand the thinking behind school closures, including the science of Covid-19, the reasons for social distancing, and the roles they can play in preventing its spread.”

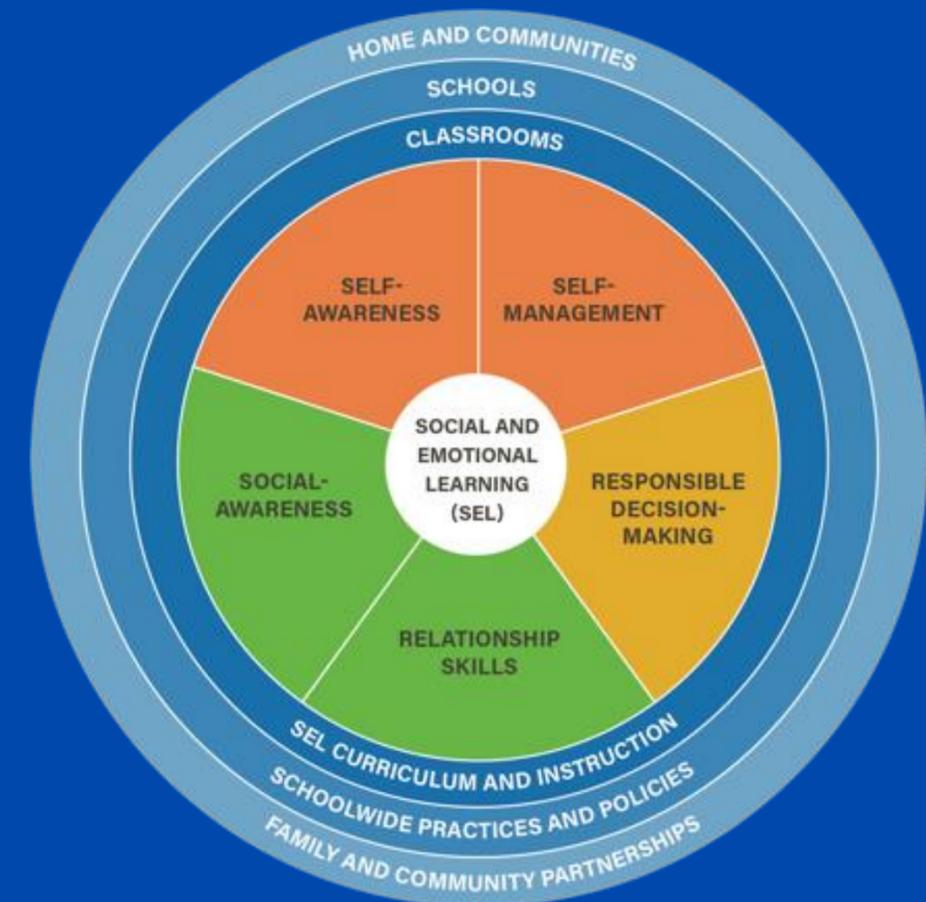
“Children need tools to critically examine challenging situations. Children need relationships of belonging and a sense of purpose. Children need predictability to feel safe and plan for the future.”

Sarah Dryden-Peterson, Harvard Graduate School of Education

“Right now, in addition to connecting, we need to tune in, resonate and learn from others. In addition, we are also prepared to need other people to treat us with care and compassion.”

Cozolino, L.

Socioemotional and Academic Support



Especially during this period, we will focus primarily on students' socio-emotional development. Our primary goal is to ensure that they adapt to the new routines when returning to on-campus activities, before focusing on academics.

- Diagnostic testing will have a more important role than usual in order to provide teachers with information to adapt the curriculum, if necessary.
- Curriculum - we will continue to use the same curriculum, methodologies and approaches.
- We will continue to use Global Development Assessments.

Online Learning – The Main Teaching Methods Used in Distance Learning and Hybrid Learning, and Their Benefits:

Asynchronous

- A method that uses online resources to facilitate learning.
- It can be completed through online courses, emails, blogs, pre-recorded videos or webinars, and online discussions.
- Flexible study hours.
- Students finish their work at their own pace.
- Students receive feedback after submitting the work and usually in written form.
- Opportunity to search for answers.

Synchronous

The student and teachers are always online.

- It can be done online through virtual classes, live sessions, conversations and webinars.
- Work with a specific group at specific times.
- Students receive instant feedback.
- Real-time discussion and collaboration.

Learning Scenarios

In-Person Learning - Open Campus

Learning at school is what we are used to. This happens when all students and teachers are on campus.

Hybrid Learning - Partially Open Campus

Hybrid Learning is what happens when part of the school experience is online and part of the experience is on campus.

Distance Learning - Closed Campus

Distance Learning is 100% digital. Teaching is taught by digital means, with learning platforms, videos, shared documents and others.

Preventive Measures

The Coronavirus pandemic has brought many challenges and concerns to our society, in Brazil and around the world. The fight against this virus involves social distancing, personal hygiene, the avoiding conglomerations, frequent cleaning, and disinfection. Based on these principles, we have established a task force that works diligently to develop flexible and transparent strategies for reopening the campus that prioritize the health and safety of our students and the school community.

Preventive measures serve as a guide in planning. Government decisions will affect these exact measures that the School will follow. We will comply to all guidelines of the Ministry of Health, the Ministry of Education, and the Federal District Office of Education.

Additional preventive measures and guidelines will be provided specifically for students, parents, and staff at the end of this pamphlet. Each member of our school community has an important role in ensuring their own personal health and safety and that of others.

Check the summary, on the side, of preventive measures Affinity Arts has implemented to ensure the health and safety of our school community when the campus reopens.

BACK TO SCHOOL

COVID-19 REOPENING PLAN



A staggered school schedule. Be prepared for different arrival and departure times.



Controlled access to the campus (for example, health screening and temperature measurement).



Implementation of new cleaning, sanitation and hygiene protocols.



Use of masks during classes, in offices and in public spaces.



Communication and application of social distancing measures.



Modification of programs and events to comply with social distancing measures.



Continued use of online platforms in conjunction with on-campus instructions.

Personal Hygiene and the Use of Masks

Before coming to school, make sure your child is feeling well. Remember to put in the lunchbox / backpack only what is necessary for the day.

- To enter the campus, and throughout the day, everyone must wear a mask.
- Before coming to campus, students must make sure they have three additional clean masks for that day. Otherwise, the child will not be able to attend the program and will have return home.
- Based on the recommendations of the health agencies, the masks should be changed every three hours, or whenever they become wet.
- Students must bring two ziploc bags (one to store clean masks and one to store used masks, both identified).
- Masks must be made of double-sided fabric, which facilitates breathing, and in the appropriate size for the student.
- Students must wear the school uniform and closed shoes.
- Teachers and students should wash their hands before entering and leaving the classroom.
- All lunch boxes / backpacks must be washable and resistant to alcohol (spray), as they will be sanitized every day. The School recommends that students bring their belongings in a plastic bag.

The School has stocked 70° alcohol (gel and liquid), disinfectant, cleaning materials and personal protective equipment (masks, face shields and gloves).

Student Learning

Affinity Arts prioritizes student learning the following ways:



**Providing
maximum
on-campus
instruction
for as long
as it is safe.**

**On-Campus,
while
ensuring
social
distancing.**

**Ensuring that
the socio-
emotional
needs of
students and
teachers are
met.**

Cleaning Processes

Bathrooms

- Informational and attractive signs have been installed to encourage personal hygiene care.
- Only two people can be in the bathroom at the same time (one child accompanied by an adult).
- Bathrooms are areas of risk for transmission, so personal hygiene is more important than ever. Everyone should wash their hands thoroughly for twenty seconds after using the bathroom and then properly dry them.

Cleaning and Disinfection

- The School has hired a specialized team that will sanitize all environments.
- The school's already active cleaning team has been trained and is following strict cleaning parameters to ensure that rooms, bathrooms and common areas are cleaned frequently.
- Alcohol dispensers with pedals were installed in all classrooms and common areas.
- All taps have been changed to timer models to meet the recommended hand wash protocols.

Drop-offs and pick-ups

Parents and guardians must park their cars and walk to the entrance of the School. The markings are painted on the ground to remind everyone to respect social distancing.

At this time, parents' access to the campus is restricted. The student must be delivered to the teacher/assistant in charge who will be waiting at the school entrance.

- **The school has acquired digital infrared thermometers** that will be used to measure the temperature of people entering the campus. If a temperature of 37.8°C or more is recorded, access will not be allowed, and the person will be guided to seek health care.
- **The beginning and end of classes** will be staggered to avoid overcrowding at the entrance.
- Professionals appointed by the School will ensure that the processes of social distancing and hygiene are followed during entry and exit.
- **Parents and visitors** will only have access to the school reception (with a previously scheduled time). Access to other areas of the School will be restricted to ensure the safety of students.
- **Student entry and exit procedures** will work in a waiting system. Social distancing and compliance with safety and hygiene protocols will be observed. Teachers and / or Assistants from each class will be at the school entrance to receive their students.
- **Alcohol dispensers and sanitization** mat have been placed at the entrance of the school. Everyone should use these to properly clean hands, personal belongings and foot ware.

Social Distancing

We understand that for most students, it will be challenging to avoid hugging their teachers and friends when they meet again. The School will make continuous campaigns and activities to raise awareness about the importance of personal hygiene, respiratory etiquette, proper use of masks, hand washing and social distancing.

- **The School had adjusted its facilities since its re-opening in September of 2020**, with openings of walls, windows and doors to ensure constant circulation of air in all environments.
- **Classrooms**, corridors and other areas of the School have markings on the floor to continually remind students of the minimum space they must keep between each other.
- **For the rotation of environments**, we use a row of hula-hoops (pvc material to facilitate hygiene), where each child is encouraged to hold his/her own, in order to ensure safe distance from one room to another.
- **The schedule** is configured to reduce circulation between environments. Groups remain for longer periods in each environment.



Safety Procedures



Risk of Infection and General Safety

- During the pandemic, the School will be stricter in complying with its Rules and Procedures, all students and staff who have any infectious symptoms will be sent home. Students who experience symptoms throughout the school day will be isolated until a family member takes them home. To return to school, it will be essential to provide [authorization \(in writing\) of a doctor](#).
- Confirmed cases of COVID-19 infection among students and staff will be reported to health authorities and the class belonging to the school community. If a student, employee or community member is infected, the School will follow the guidelines of health authorities to minimize the possibility of spreading the virus.
- The School will follow government guidelines on possible future cancellations in-person classes and will continue with distance learning if this should occur.

Food Service

- The School has acquired table protectors (acrylic partitions/cubicles) and developed a new configuration for each room, where classes will be subdivided into small groups to ensure the safety of students.

COVID-19 Response Protocol



Quarantine/Isolation/Testing Protocols

Families, students, and staff members of Affinity Arts are legally required to notify the school if they, or a person living with them, have symptoms, or are diagnosed with COVID-19, or had contact with a person diagnosed with this infection.

If a case of COVID-19 is confirmed in any member of the school community, every person who had close physical contact (up to 1.5 m) with the infected person for more than 15 minutes without personal protective equipment should remain at home and submit themselves to a quarantine of 14 days. The group of students of which the person diagnosed with COVID-19 had been in contact with will be monitored to identify any member who has symptoms. The temperature of this group will be monitored three times a day while they are at school for the remainder of the week.

Anyone with a [positive result for COVID-19 should be in home isolation for 14 days](#), counted from the date the first symptoms appeared. Anyone who has had close contact (less than 1.5 m) with someone who tested positive for COVID-19 (e.g. a family member), for more than 15 minutes without personal protective equipment, should be quarantined for 14 days from the last date they had contact with that person. Students, staff, and staff members in isolation or quarantine must stay at home for 14 days.

COVID-19 Response Protocol

A Molecular Testing
VIRUS-DERIVED

Nasal swab → SARS-CoV-2 → RNA → DNA

- DNA derived from patient samples is repeatedly copied and amplified

Light vs DNA Copies →

- Different colored dyes bind to genes for pieces of the virus.
- Another dye detects genes from related virus families.

B Serological Testing
BLOOD-DERIVED

SARS-CoV-2 infects a patient

After 2 days:
Your spleen produces IgM, one of the first antibodies to attack coronavirus

9-11 days:
More tailored antibodies called IgG are produced

As the patient's immune system kicks in, the antibodies are measured using a technique called **ELISA**:

Antibody Concentration vs Light

Definitions

- Being quarantined means restricting activities or separating people who are not sick but may have been exposed to COVID-19. The goal is to prevent the spread of the disease at the time they develop the symptoms.
- Being in isolation means separating people who have symptoms of COVID-19 and can cause the disease to spread.
- Physical distancing means being physically separated. The WHO recommends keeping at least 1 meter away from other people. This is a general measure that everyone should take, even if they are well and without identified exposure to COVID-19.

Student, employee, or faculty member who has been tested positive for COVID-19 should follow the guidelines below.

1. Parents and/or guardians of the student should contact the Office to alert the School about the positive diagnosis, so that the tracking of possible contacts can be initiated. The Office will inform the team responsible for monitoring.
2. The teacher, or staff member, will contact the Human Resources department so that the School may initiate the tracking of possible contacts and inform students, teachers and staff of whom the sick person was nearby.
3. The person who tested positive for COVID-19 will remain in isolation for 14 days (the isolation time starts from the date symptoms began).

Anyone who has tested positive for COVID-19 can only return to the campus after presenting clinical and laboratory evidence that he/she does not present a risk to the school community, upon documentation from their physician and specific filled out [form \(attached\)](#) to the School Office. Laboratory evidence will be accepted, as recommended by the Ministry of Health.

COVID-19 Response Protocol



The School will immediately track contacts and notify members of the student's group and any teachers and staff with whom he/she has had contact. If this person has had unprotected contact for more than 5 minutes, a 14- day quarantine is necessary .

The person who presents symptoms during quarantine should have a RT-PCR test for COVID-19, preferably within three to seven days of symptom onset.

Before returning to campus after quarantine, or isolation, group members, teachers, and team members must submit documentation from their physician, stating that they can return to the school's regular activities without risk to each other (according to medical clearance and specific filled out [form attached](#)).

Family Members

If a student's family member, employee, or staff member is diagnosed with COVID-19, this person should return to the School only:

- after the quarantine of 14 days, counted from the last day he/she had contact with the family member;
- if COVID-19-related symptoms are not being experienced; and
- documentation has been sent from the doctor, stating that regular activities may continue at the School without risk to others ([according to medical clearance and specific filled out form attached](#)).



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